

Nursery Collections and Closures

Collection Times:

The nursery operates with set collection times for children in the Caterpillar and Butterfly rooms. We find for the older children the consistency of knowing when home time works well, as children will often ask staff when their parent/ carer is coming and having a set time allows staff to communicate this accurately with children.

It also helps us to minimise the amount of time that staff are away from the rooms during collection time, enabling us to safeguard children more effectively.

On starting at the nursery you will be asked to choose one of the following collections times;

1. Between 2pm - 4pm (*you do not need to specify a time within this window*)
2. 4.40pm
3. 5pm
4. 5.20pm

Please speak with your child's key person to let them know your chosen collection time. If you are going to be late for any reason, please ensure you call the nursery as soon as you can, so we can prepare children accordingly.

Staff Meeting Closures:

Once per term the nursery closes early, at 2:30pm, for staff meetings. These meetings enable staff to discuss practice and strive for continual improvement.

Nursery closure dates will be provided by the team during your induction.

On these days we ask that you collect your child by 2:15pm in order to gain feedback regarding their day.